

ENGLISH FOR LAWYER
Language Institute
Mahachulalongkornrajavidyalaya University
SEPTEMBER 24-26, 2019

Course Outline : English for Lawyer

Course: English for Lawyer (ภาษาอังกฤษสำหรับนักกฎหมาย)

Duration: 3 days

Number of Hours: 15 hours

Course Descriptions:

English for Lawyer course teaches the terminology and forms of grammar used to practice law in the language of your choice. These courses focus on the legalese common in practicing law. The course also provides aspiring lawyers and other legal professionals a foundation in the language nuances they need to effectively communicate, both verbally and in written language, in legal practice.

Course Objectives

This course will enable students to

- communicate legal concepts and information confidently and easily;
- use legal vocabulary more accurately, concisely and effectively
- write precise legal texts;
- participate easily in meetings, telephone calls, conferences, and negotiations;
- use legal English in discussions and presentations confident in their ability and knowledge.

Lesson plan

Day	Time	Topics	Objectives
1	9.30 – 11.30	<ul style="list-style-type: none"> • Importance of English language in law • Introduction to general legal terminology • Characteristic feature of legal English 	Students will be able to <ul style="list-style-type: none"> - realize the importance of legal terminology - use legal terminology correctly and appropriately - know characteristic feature of legal English comparing to general English
	11.30 – 13.00	Luncheon	
	13.00– 16.00	<ul style="list-style-type: none"> • Reading in legal contexts <ul style="list-style-type: none"> - Develop skills of reading and interpreting a variety of texts on law • Reading comprehension <ul style="list-style-type: none"> - Skill of reading and understanding legal English language 	Students will be able to <ul style="list-style-type: none"> - develop their reading skill - interpret types of legal texts - understand legal English language - see how legal English language is used in real contexts
2	9.30 – 11.30	<ul style="list-style-type: none"> • Grammar in writing <ul style="list-style-type: none"> - Correct usage of parts of speech - Correct usage of tenses and voice 	Students will be able to <ul style="list-style-type: none"> - understand different parts of speech in English - use English parts of speech correctly - use correct voice in legal English language
	11.30 – 13.00	Luncheon	

	13.00 – 16.00	<ul style="list-style-type: none"> • Listening Skill <ul style="list-style-type: none"> - Listening for gist - Listening for main ideas and details • Negotiation skill <ul style="list-style-type: none"> - Advanced communication skills for negotiation - to negotiate/compromise terms and conditions 	<p>Students will be able to</p> <ul style="list-style-type: none"> - listening for gist - listening for main ideas and details in legal contexts - negotiate/compromise terms and conditions effectively and appropriately
3	9.30 – 11.30	<ul style="list-style-type: none"> • Specific legal English terminology <ul style="list-style-type: none"> - Improved practice area-specific vocabulary • Writing in legal contexts <ul style="list-style-type: none"> - Writing clear and concise legal opinions - How to structure and write advice memos and emails, including structure, tone and vocabulary. 	<p>Students will be able to</p> <ul style="list-style-type: none"> - know more legal English terminology in specific areas of legal contexts - write clear and concise legal opinions - write advice memos and emails, including structure, tone and vocabulary correctly
	11.30 – 13.00	Luncheon	
	13.00 – 16.00	<p>Legal Conversations</p> <ul style="list-style-type: none"> - Key language for effective client meetings - Conversations among colleagues and clients <p>Presentations</p>	<p>Students will be able to</p> <ul style="list-style-type: none"> - effectively create conversations among colleagues and clients - give a public presentation on a legal topic.

		<ul style="list-style-type: none">- How to give a public presentation on a legal topic.- The structure and vocabulary to use to outline the idea and then explain it to the audience.	<ul style="list-style-type: none">- use correct and appropriate structure to outline ideas and explain to the audience
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